



MINUTES OF THE 2022 ANNUAL GENERAL MEETING OF BOWLS COUNTIES MANUKAU 2010 INC

Held on Tuesday 28th June 2022 @ 7.00pm at the Pukekohe Cosmopolitan Club

Welcome:

Chairperson (Chair) Pauline Hayward opened the meeting by welcoming all delegates and observers and thanked them for their attendance.

Housekeeping:

Chair advised of the exits in case of emergency. Advised voting entitlements of delegates and clubs with more than one vote [as per Cl. 22.11 of the constitution].

Present:

Board Members: Pauline Hayward, Mark Kamphorst, Jan Larsen, Ewen McIntyre.

Delegates: J Ballard (Buckland), M Walkley (Clark's Beach), G Bremner (Hunua), D Kirkbride (Karaka) G Running (Manurewa Cosmopolitan), C Brown (Homai), A Shore (Patumahoe), T Doell (Waipipi), R Sheehan (Waiuku), Clive Lee (Marne Road). K Skiner (Pukekohe Cosmopolitan)

Observers: S Cameron (Hunua), D Main (Buckland), A Riedel (Pukekohe), S Williams (Clarks Beach), E Gillott (Waipipi), C Adamson (Manurewa), J Allen (Marne Rd), L Prattley (Buckland), Lister (Pukekohe).

Apologies: **Individuals:** S Brownlee, B Jones, J Kendal, A Tilyard, C Tilyard, K Forrest, M Pedley, L Eagleton, M Davies.

Minutes of the 2021 Annual General Meeting of Bowls Counties Manukau 2010 Inc.:

No issues were raised. Moved minutes be accepted by T Doell, Seconded by A Shore.

CARRIED

Matters arising from the minutes:

Nil

Minutes of the SGM of Bowls Counties Manukau 2010 Inc. held 23rd December 2021:

No issues were raised. Moved minutes be accepted by T Doell, Seconded by A Shore.

CARRIED

Matters arising from the minutes:

Nil

Chairperson's Report:

Copies of the report given to the Delegates, Pauline Hayward spoke to the key aspects.

Moved that report be accepted, moved G Bremner, Seconded by M Walkley.

CARRIED

Presentation of Financial matters:

The Financial Report comprising of; Statements of; Financial Performance, Cash Flows, Statement of movement in Equity, Financial Position with accompanying notes were sent to delegates and clubs prior to the meeting, for discussion and acceptance at the meeting. It was noted that we are yet to receive the Auditors report and the audited set of accounts.

T Doell raised a number of matters:

- It is not transparent where GST applies in the Financial Performance figures when comparing 2021 with 2022. Suggested to put a note in the accounts to clarify. E Gillott volunteered to draft some wording.
- The February Board minutes recorded a grant of \$933 for uniform purchase. This is not recorded in the financial report and should be shown in the Financial Performance income & expenditure.

- In April the Board gave a 25% refund to clubs of the paid club levies [which would be just over \$4,000. The Refund [in Expenditure] show \$5,000 why is there a difference?
- There should be a breakdown of accounts so that delegates can get a clearer picture of what the expenditure comprises of. Eg centre events, how much is paid to umpires, clubs. This matter was raised at the SGM.

Some Board members were somewhat annoyed that these issues were raised without prior warning thereby **not** giving the Board an opportunity to look into the matter and be able to provide a thorough response. T Doell was reminded that when the accounts were sent out [on 25 June] to the delegates, the email contained an express request that if there were any questions to advise the Board in advance so a comprehensive answer could be given.

It was agreed that when the Board has received the audited accounts a “Special General Meeting” (SGM) will be held to approve the accounts. Moved by D Kirkbride that the provisional set of accounts be accepted as an interim prior to a SGM, seconded by T Doell. **CARRIED**

Election of President and Board 2021-2022:

There was one nomination for the position of President. Jan Larsen was duly re-elected as president.

There were four vacancies on the Board with three nominations. The Selection Panel recommended the following: That Pauline Hayward and Ewen McIntyre be re-appointed and Sue Cameron be appointed to the BCM Board.

It was moved by T Doell, seconded by G Bremner, that these nominees be appointed. **CARRIED**

Membership Fees:

The Board proposed that the player fees remain at \$35. GST is not applicable on this amount. Moved by D Kirkbride that the proposed fees be accepted, seconded by A Shore. **CARRIED**

The Board proposed that there be a reduced affiliation fee for students [under 18 years of age], that of \$20. Moved that the Students affiliation fee be accepted. Moved by C Brown, seconded by J Ballard. **CARRIED**

Appointment of Auditor:

As there were some concerns with the current auditor it was decided to hold over the appointment of an auditor for the 2022 – 23 accounts until the SGM.

Appointment of the Delegates Member for the Selection Panel:

The constitution requires that Delegates select a representative for the Selection Panel for next AGM Board elections. The Delegates to discuss among themselves and advise the Board their representative.

Notices of Motion:

No Notices of Motion were received:

General Business:

T Doell asked why there were no grants recorded to off-set Board activities? The Board commented that few opportunities arose where applying for a grant was realistic but primarily because the Board has been shorthanded for most of the year, the Board’s resources were stretched and as a result applying for grants took a lower priority.

M Kamphorst advised that the Bowls NZ affiliation fees for next season were to increase by 4.9%. Clubs have been advised of this increase.

Also, the Board has a number of vacancies: One vacancy on the Board, two positions on the BCM Event’s Committee and we will shortly be advertising for ‘Tournament Directors’ to help run BCM events for next season. Without people filling these roles, the ability of the Board to provide the full events programme for next season could be in jeopardy.

D Kirkbride raised the issue of club buildings insurance primarily affecting clubs on Auckland Council land. With Auckland Council now removing themselves from club insurance arrangements, insuring through their recommended insurer ‘Aon’ [or the insurer recommended by Bowls NZ, APEX] is proving to be a lot more expensive in premium costs.

C Brown raised the question of future 'Delegates / Centre Forums'? In February 2022 the Board trialled an informal communications meeting between the Club Delegates and the Board. This meeting was a success and a number of Delegates were keen for this to continue. The Board will plan two similar meeting next season; to be held in November 2022 and February 2023. Delegates will be advised of dates and invited to attend in due course. The Delegates accepted this initiative.

A Shore raised a point for clarification relating to the earlier discussion on finances: That in future when the Board sends out information to Delegates, should any delegate have any queries or questions on the information sent out, the delegate is to advise the Board beforehand so the Board can prepare a response.

Closing:

There being no further business the meeting closed at 8.05pm

Signed Chairman.....*P.E. Hayward*.....
Minutes Provisionally Confirmed

Date:.....12/10/2022.....

Minutes Confirmed.....*P.E. Hayward*.....

Date:...30/06/2023.....