



**MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES
MANUKAU 2010 INC.
HELD ON Monday 13th December 2021**

Meeting commenced at 10.30am.

Attending: Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Adrienne Tilyard (AT), Ewen McIntyre (EM).

Apologies: nil.

Minutes of previous monthly Board meetings:

The draft minutes of the meeting held 15th November 2021 was approved as true and correct.

Moved: (PH), 2nd: (AT), Unanimous

Matters arising from the previous monthly meeting:

On the matters for action:

- Reminder send to clubs who hadn't as yet applied for the Exec 4's entry fee refund. (MK).
- WIP. Obtaining information on rep sizes to enable an order for additional rep uniforms, delayed due to Covid. (JL)
- Have secured funding to purchase additional uniforms. (EM)
- WIP. To contact Auckland Bowls to address access and cost issues for the 'info line' arrangements. (EM)
- SGM and Auditors report sent out to delegates and clubs. (MK)
- Invitations to delegates for SGM sent out. (PH)
- BCM Covid policy finalised and distributed. (MK)
- Revised Regulation 17 finalised and put on BCVM website. (MK)

Chairperson's Report:

SGM – Unfortunately our attempt to hold the SGM on 6th December by a “Teams” meeting proved to be unsuccessful as we failed to reach the required number of attendees for a quorum. Delegates will now have to travel in person to attend the rescheduled SGM planned for 23rd December at 10.00am at Patumahoe Bowling Club. Membership Information – The annual request for club membership information has been emailed to club secretaries. Returns are due by 31st January.

Affiliation Fees – There are still a number of clubs who have not paid their affiliation fees. Fees were due by 30th November. The restrictions due to COVID may be a factor in the late payment on the part of some clubs.

Events Programme – Now that clubs have started bowling again under the “Traffic Light” system we need to finalise the revised programme.

Moved: (PH), 2nd: (MK), Unanimous

President's Report:

There have been some changes in personnel on both the Papakura BC and Waiuku BC executive.

Correspondence:

The inward and outward correspondence report for the last month were presented and approved. Moved the reports be accepted.

Moved: (MK), 2nd: (AT), Unanimous

Financial Report:

The annual monthly 'Income & Expenditure' summary report showing a monthly breakdown by cost center was tabled.

The current balances of the BCM bank accounts, invoices/accounts to pay and income received were tabled for approval.

Moved the Finance reports be accepted.

Moved: (AT), 2nd: (JL), Unanimous

Finance:

Refunds for the cancellation of the Exec 4's event have now been paid.

Reps Report:

The 1-5 yr. rep players had their first practice together. Prem. 1 & 2 teams have been practicing.

Starting to plan and organize for the Prem. 1 Intercenter event, which will be held at North Harbour in March. Prem. 1 Women's team to undertake some fund-raising.

Action: (EM) to apply for a grant to offset the Intercenter event costs.

Prem. 1 Women rep fixture at Mangawhai is still planned to be played on 23 January 2022. Intend to travel by cars rather than by bus this year and seek reimbursement for petrol.

Action: (AT) to organize petrol vouchers.

Events Report:

The BCM programme has been disrupted due to Covid 19. The 2021/22 events programme has now been revised and approved. Intended 'host' clubs have been contacted to seek availability on the new dates. The 'info line' message to be updated accordingly.

Action: (EM) to finalise host clubs and ensure Covid Vaccination Policy compliance. (EM) to update the 'info line' message.

Action: (MK) to issue revised programme to clubs and BCM website.

Grants Report:

Nothing to report.

Greens Report:

Greens annual judging to be undertaken on 10th & 11th January 2022. Clubs have been advised by the Greenkeepers Association Secretary.

Greenkeepers tournament to be held Friday 11th February 2022.

General Business:

- a. Covid 19: With the move into the 'traffic light' system clubs need to be aware of their obligations/responsibility at each of the levels for not only club days but for tournaments and events.

Action: (MK) to send out a reminder to clubs on this matter.

- b. The Waiuku BC raised a concern regarding the fairest way of determining the affiliation fees using membership numbers. This was discussed by the Board and

determined that the current system is reasonable. It was noted that an alternative affiliation fee structure was raised at the last AGM which was not passed.

- c. The SGM held on the 6th December did not proceed due to insufficient delegate numbers being present to form a quorum. A new SGM date has been set for Wednesday 23 December 2021. Delegates and Clubs have been advised, refer the Chairperson's report.
- d. In November Bowls NZ advised all clubs in the Auckland region that they would be receiving a credit note on their Bowls NZ affiliation fees this year because of the extended Covid lockdown in the Auckland area. The BCM Board determined that BCM was not in a similar position to Bowls NZ but has agreed to review the Board's financial position at the end of the season and to then determine if something could be done to assist clubs.
- e. The annual membership data forms have been issued to all clubs in the Centre for clubs to complete and return by the end of January 2022.
- f. To strengthen communication between the Centre and Clubs, it has been agreed to trial a 'Club Delegate and Centre Forum'. This meeting is intended to be an open discussion on matters of common interest, BCM activities and potential future issues. The proposed meeting date is 22 February 2022 and delegates will be invited to this meeting.

Action: **(MK) to send out invitations to delegates.**

Next Board meeting:

Date for next Board meeting to be Tuesday 1st February 2022.

There being no further business the meeting closed at 12.53 pm.

Signed Chairperson: _____

P.E. Hayward

Date: 02/02/2022