



**MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES  
MANUKAU 2010 INC.  
HELD ON Monday 1<sup>st</sup> February 2022**

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Meeting commenced at 10.00am.

**Attending:** Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Adrienne Tilyard (AT), Ewen McIntyre (EM).

**Apologies:** nil.

**Minutes of previous monthly Board meetings:**

The draft minutes of the meeting held 13<sup>th</sup> December 2021 were approved as true and correct.

**Moved: (PH), 2<sup>nd</sup>: (EM), Unanimous**

**Minutes of SGM:**

The draft minutes of the SGM held 23<sup>rd</sup> December 2021 were provisionally approved subject to approval at the next AGM.

**Moved: (PH), 2<sup>nd</sup>: (AT), Unanimous**

**Matters arising from the previous monthly meeting:**

On the matters for action:

- Petrol vouchers purchased for Women's Rep teams visit to Mangawhai (AT).
- BCM event host clubs contacted re COVID vaccination policy. (EM)
- Info line message updated. (EM)
- Sent out notice to clubs and delegates re "communications" meeting with delegates in February. (MK)

**Chairperson's Report:**

Once again we failed to have sufficient delegates to form a quorum at the rescheduled SGM on December 23<sup>rd</sup> 2021. However, in accordance with the BCM Constitution and the approval of those delegates present another meeting was scheduled for a short time later. The delegates present at the subsequent meeting formed the quorum to allow the SGM to continue. The audited accounts were discussed and passed at this meeting. The BCM accounts have now been lodged and accepted at the Companies Office.

We have been asked by the delegates to add more notes to the accounts to give a clearer picture mainly concerning representative expenses and funding received. The Board will endeavour to do this.

All outstanding club levies have now been paid. Income from levies for this season amounted to \$16,170.

The annual membership returns from our member clubs were due on 31<sup>st</sup> January 2022.

With the appearance of Omicron in the community we need to take extra care with the running of our events in order to keep everyone safe. Something the Board and clubs need to discuss in detail.

Moved the report be accepted.

**Moved: (PH), 2<sup>nd</sup>: (MK), Unanimous**

### **President's Report:**

It has been noted that at some club tournaments the running of the event, especially in terms of catering and indoor seating, should be reviewed to ensure compliance with the new COVID 19 protection framework guidelines.

Moved the report be accepted.

**Moved: (PH), 2<sup>nd</sup>: (AT), Unanimous**

### **Correspondence:**

The inward and outward correspondence reports for the last month were presented and approved.

Moved the reports be accepted.

**Moved: (MK), 2<sup>nd</sup>: (PH), Unanimous**

### **Financial Reports:**

The annual monthly 'Income & Expenditure' summary report showing a monthly breakdown by cost center was tabled.

The current balances of the BCM bank accounts, invoices/accounts to pay and income received were tabled for approval.

Moved the Finance reports be accepted.

**Moved: (AT), 2<sup>nd</sup>: (JL), Unanimous**

### **Finance:**

Still awaiting the invoice from the Auditor for the last audit report. Auditor to be contacted regarding the information required for this year's accounts.

**Action: (PH) to contact the Auditor.**

### **Reps Report:**

Team members for the Prem. 1 men's and women's teams forwarded to the Board for approval. Members for Prem. 2 and 1-5yr. teams to be submitted by the Team Coach/Selectors.

**Action: (JL) to contact Coach/Selectors and submit player lists.**

Prem. 1 & 2 teams and the 1-5 yr. rep players have been practicing.

New rep shirts have been delivered. Rep uniforms for 1-5 yr. and Prem. 2 teams to be issued. Old uniforms to be held in storage awaiting a decision of whether there is a further use for them. Have sufficient bowls stickers for this year.

Prem. 2 event planned for late February has been cancelled.

Organizing continuing for the Prem. 1 Intercentre event, which will be held at North Harbour in March.

**Action: (EM) to apply for a grant to offset the Intercentre event accommodation costs.**

Prem. 1 Women reps attended the fixture at Mangawhai on 23<sup>rd</sup> January 2022.

### **Events Report:**

Currently working on the COP for the Interclub 7's. Discussed the issue of 'combined' club teams. To be finalised this week.

**Action: (EM) to finalise and distribute.**

### **Grants Report:**

Received \$933 from a sponsor for BCM uniform shirts.

**Greens Report:**

Greens annual judging undertaken on 10<sup>th</sup> & 11<sup>th</sup> January 2022.

Greenkeepers tournament to be held Friday 11<sup>th</sup> February 2022 at Papakura some changes planned as a result of the COVID 19 protection framework guidelines.

**General Business:**

- a. COVID 19: Now that the country is in the 'traffic light' system and new protection framework guidelines are available, clubs need to be aware of their obligations/responsibility at each of the levels for not only club days but for tournaments and events.

**Action: (MK) to send out a reminder to clubs on this matter.**

- b. The annual membership data forms have been issued to all clubs in the Centre for clubs to complete and return by the end of January 2022. Still awaiting the return from a number of clubs.

- c. A date to be set for the Board to meet for a 'planning meeting' to discuss next seasons events and activities.

**Action: (MK) to organize a date and advise.**

- d. Umpires: There is an umpires meeting planned for 3<sup>rd</sup> February 2022, for the new umpires to meet. BCM Chairperson to contact the Umpires Coordinator to organize and coordinate umpires for the various BCM events.

**Action: [PH] to contact the Umpires Coordinator.**

- e. The 'Club Delegates and Centre Forum' meeting is set down for Tuesday 22<sup>nd</sup> February 2022. Delegates and clubs have been advised. The purpose of this meeting is to strengthen communication between the Centre and Clubs and it is intended to be an open discussion on matters of common interest, BCM activities and potential future issues.

**Action: (MK) to send out reminder invitations to delegates.**

**Next Board meeting:**

Date for next Board meeting to be Tuesday 1<sup>st</sup> March 2022.

There being no further business the meeting closed at 11.45 am.

Signed Chairperson: \_\_\_\_\_

*P.E. Hayward*

Date: 3/03/2022