



**MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES  
MANUKAU 2010 INC.  
HELD ON Monday 7<sup>th</sup> November 2022**

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Meeting commenced at 10.00am.

**Attending:** Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Ewen McIntyre (EM), Sue Cameron (SC).  
Bev McIntyre (BM) as Treasurer, attended for the financial matters segment.

**Apologies:** nil.

**Financial Report:**

The financial report presented by (BM).

The monthly Income/expenditure spreadsheet, current balances of the BCM bank accounts, term deposits, invoices/accounts to pay, invoices paid and income received were tabled for approval. Further invoices for payment tabled for approval.

Moved the Finance report be accepted. **Moved: (MK), 2<sup>nd</sup> (JL), Unanimous**

**Finance:**

To clarify if Bowls NZ has sent out invoice for the intercentre event.

**Action: (JL) to contact Bowls NZ.**

Treasurer to send out reminder notices at the end of November, to clubs regarding the annual affiliation fees to BCM.

**Minutes of previous monthly Board meetings:**

The draft minutes of the meeting held 10<sup>th</sup> October 2022 were approved as true and correct. **Moved: (EM), 2<sup>nd</sup>: (PH), Unanimous**

**Matters arising from the previous monthly meetings:**

On the matters for action:

- Auditors report received and date for SGM actioned.
- Rep badges to be discussed with Prem. 1 teams, to provide comment. To then be considered by the Board. WIP (JL)
- Grants for Intercentre event travel. WIP (JL, PH)
- Promotional leaflet being worked on. WIP (PH).
- A BCM coaches section to be added to the BCM website. WIP (PH)
- Clubs advised of composite club entries for Interclub 7's event.
- Judicial Committee workshop to be held in November.
- Bowls NZ contacted to discuss alternative times for future regional meeting with members.

**Chairperson's Report:**

Kudos Murray Audit Ltd have completed the financial audit of our 2022 Statement of Accounts. These accounts can now be presented for approval to member clubs at a SGM. We have combined the SGM with the delegates meeting, scheduled for 14<sup>th</sup> November 2022, to be held at the Pukekohe Cosmopolitan Club.

Unfortunately our application to the Trillian Trust for a grant to cover the airfares for our Prem. 1 teams to attend the Intercentre in Christchurch was unsuccessful. We will continue to apply for grants to cover the airfares. An application for a grant to cover the accommodation costs has been submitted to Grassroots.

The members of our Judicial Committee have been finalised and a workshop organised. We have invited a guest speaker from the Auckland Bowls Judicial team to share his experience and understanding of issues that may arise.

#### **President's Report:**

The President has been invited to speak at the Manurewa Cosmopolitan BC centenary event.

Attended the Centre events during the month which had good levels of entries.

#### **Secretary:**

**Correspondence:** The inward and outward correspondence report for the last month were presented.

**Centre Management Administration:** There were several matters requiring administrative attention including; Judicial Committee workshop, Auditor issues, insurance renewal matters, organising the delegates forum and SGM.

#### **Reps Report:**

Still awaiting details on venue for the Waikato November events for Prem.2 and 1-5 teams. **Action: (JL) to follow up.**

Prem.1 women's fundraising continuing, to offset expenses when attending the National Intercenter Event in March.

To discuss with Prem. 1 teams travel and accommodation bookings for the National Intercentre event. **Action: (JL) & (EM) to discuss with teams.**

Selector/Coaches continuing to work with their squads.

Continuing to apply for grants to offset Intercentre event expenses. If not successful will need to look at alternatives. The BCM term deposit due in December not to be renewed as it could be needed for the Intercentre event costs.

**Action: Chairperson to liaise with Treasurer as to funding requirements.**

#### **Events Report:**

Coming up; Bowls 3Five (19/20 Nov), Interclub 7's (3/4 Dec). Good level of early interest, several combined club entries for the Interclub 7's have been received.

Pairs Open held at Homai overall was successful but some administrative issues.

Singles Open successful despite the differences between the men's and women's COP.

It was noted that the info-line needed to be updated regularly.

#### **Greens Report:**

Venues for the Centre Events for November and December has been finalised.

#### **Grants Report:**

Trillion grant application was unsuccessful.

Grassroots Foundation application submitted for Christchurch Intercentre accommodation.

Will also apply to Four Winds Foundation and if needed The Lotteries Commission for grants to offset the travel cost to the Intercentre event in March 2020. Resolution passed to that effect. **Action: (PH) to apply.**

**General Business:**

- a. Auditor situation: Auditors report now received, invoice paid. Set up a SGM for 14 November to discuss the accounts and Auditors report.
- b. Delegates and Centre Forum: A Delegates and Centre forum is to be held on 14<sup>th</sup> November immediately after the SGM (refer a. above).
- c. Umpires:
  - i. The new Umpires Association resubmitted their event guidelines for umpires for the Board to consider. The Board has reviewed and agreed with the changes proposed.
  - ii. At a recent event an umpire gave a ruling which was inconsistent with the COP. This is to be discussed at the next umpires meeting for umpires to be familiar with the event's COP. **Action: (PH).**
  - iii. Events Manager to review the number umpires needed when playing at Pukekohe especially when there are different start/finish times between the inside and outdoor rinks.

**Next Board meeting:**

Date for next Board meeting to be Monday 12<sup>th</sup> December 2022, commencing at 10.00am.

There being no further business the meeting closed at 12.04pm.

Signed Chairperson: \_\_\_\_\_

*P.E. Hayward*

Date: 14/12 2022