



**MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES
MANUKAU 2010 INC.
HELD ON Monday 1st March 2022**

Meeting commenced at 10.00am.

Attending: Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Adrienne Tilyard (AT), Ewen McIntyre (EM).

Apologies: nil.

Minutes of previous monthly Board meetings:

The draft minutes of the meeting held 1st February 2022 were approved as true and correct.

Moved: (PH), 2nd: (EM), Unanimous

Matters arising from the previous monthly meeting:

On the matters for action:

- (PH) contacted Auditor, willing to audit this year's accounts. Invoice for the last audit to be forwarded by the Auditor.
- Rep player lists submitted. (JL)
- Interclub 7's COP finalised and distributed. (EM)
- Reminder to clubs and delegates re "communications" meeting sent. (MK)
- Planning meeting date for 2022/23 season finalised. (MK)
- Umpires Coordinator contacted re BCM events coverage. (PH)
- COVID 19 guidelines reminder to clubs sent. (MK)

Chairperson's Report:

There was a disappointing turnout of Delegates from our Member Clubs for the inaugural "communications" meeting. Does this mean that there is very little interest in the actual running of the Centre? This was a perfect opportunity for clubs to express their thoughts on how the Centre was being run and provide suggestions for any improvement they may think are needed. Those delegates who attended appreciated the opportunity to express their views in such an informal relaxed meeting. Hopefully word will be passed on to those who didn't attend that the next delegates meeting is well worth attending.

The Centre's bowling programme got underway at last with the Interclub 7s event. We also hosted three Zone 2 events, the Kaimai Cup, the Geddes Trophy and a quadrangular fixture for the Prem. 2 teams. Thanks to everyone involved in making these events such a success.

Our upcoming bowling programme will be a test for the new systems we have in place for running Centre events. It will certainly be a learning curve for us for a while. Hopefully increased use of the website and communication with the events committee will help towards the smooth running of our programme.

Some of our newly appointed umpires in the region have already had their first outings as officials of the game.

Results from our annual membership survey show that the overall number of full playing members in our Centre continues to fall. How we manage to reverse this trend has been a question for many years, and there is no easy solution. It is interesting to note that our limited playing members has increased.

Peter O'Brien has confirmed that he is available to audit our accounts this year. From an administration point of view we now have to start planning for the AGM and the running of the 2022/2023 season.

Moved the report be accepted.

Moved: (PH), 2nd: (MK), Unanimous

President's Report:

The Interclub 7's were played at Papakura and Buckland in very trying conditions which proved to be a challenge for the players. A big thanks to the clubs for hosting the event.

A Zone 2 rep event was held at Papakura and Buckland for all our rep teams.

Moved the report be accepted.

Moved: (PH), 2nd: (AT), Unanimous

Correspondence:

The inward and outward correspondence reports for the last month were presented and approved.

Moved the reports be accepted.

Moved: (MK), 2nd: (PH), Unanimous

Financial Reports:

The annual monthly 'Income & Expenditure' summary report showing a monthly breakdown by cost center was tabled.

The current balances of the BCM bank accounts, invoices/accounts to pay and income received were tabled for approval.

Moved the Finance reports be accepted.

Moved: (AT), 2nd: (PH), Unanimous

Finance:

Payments to the clubs and umpires for the recent events discussed and clarified as to the correct payment as per our new events payment structure.

Action: (AT) to process payments.

Still awaiting the invoice from the Auditor for the last audit report.

To contact Umpires Coordinator to arrange payment for A Tilyard's recent umpiring duties.

Action: (PH) to contact the Umpire Coordinator.

"Events Summary Analysis" sheets for future events to be compiled by (EM).

Reps Report:

The Zone 2 quadrangular events involving all the rep teams were well run and successful. Thanks to (AT) and (PH) for their assistance. Ensuring the teams bring markers for the singles games will assist in the future.

The BCM Board has located a polished piece of Kauri which will be offered as a trophy for the Zone 2 Prem. 2 teams. Known as the "Kauri Kaimai" it would be contested on an annual basis and awarded to the best performing team [men's and women's combined score]. If agreed to, it will be presented to Waikato as the winners of this year's event.

Action: (JL) to discuss with the other Zone 2 regions.

Additional uniform items have been secured for the Prem. 1 teams [sweatshirts for the men's and sleeveless jackets for the women's teams.

To purchase an additional storage box to store rep uniforms.

Action: (AT) to purchase.

With the Centre's new umpires umpiring their first games, there were some comments from players and officials regarding some calls made which in previous years may have been overlooked. Overall, they did well. Players need to support our umpires [especially our new umpires] and if there are any concerns to work with the umpires to ensure that the game remains enjoyable for all.

Events Report:

Bowls 3Five event COP and entrants have been finalised with the final finishing touches being completed.

Currently working on the COP for the Mercedes.

Action: (EM) to finalise and distribute.

Grants and Greens Report:

Nothing to report.

General Business:

- a) The initial "Club Delegates and Centre Forum" was held on 22nd February. The Delegates present appreciated the meeting and a constructive exchange of comments occurred. It was agreed that this type of meeting should continue possibly with two meetings a year, approximately 4 months after the AGM and the other 4 months later.

Action: (MK) to raise at the next AGM.

- a. The annual membership data returns have been collated and reviewed. Still awaiting the Marne Rd BC return. Information shows a decline of 30 Full Playing Members to 432. However, Limited Playing Members have increased by 55. The annual membership return to Bowls NZ has been completed and forwarded.

Action: (PH) to contact Marne Rd regarding their return.

- b. A date has been set for 16th May, for the Board to meet for a 'planning meeting', to discuss next seasons events and activities.
- c. Capitation Fee for students: Currently there is no set capitation fee for students. The Board will recommend at the next AGM a Students Capitation Fee of \$20. A student to be defined as a person under 18 years of age.
- d. Next AGM: The next BCM AGM is to be held on Tuesday 28th June 2022, commencing at 7pm at the Pukekohe Cosmopolitan Club. The various pre meeting actions to commence.

Action: (MK) to prepare and organize in accordance with the constitution.

- e. To undertake a financial review at next month's Board meeting to determine the likely financial position of BCM at the end of the season.
- f. Rep Coaches will be asked to provide a report on their respective rep teams as part of an end of season review. What went well, what didn't, suggested changes.

Action: (JL) to contact coaches.

- g. To assist clubs for the future to review the Mercedes event entry fee.

Action: (EM) to review.

Next Board meeting:

Date for next Board meeting to be Tuesday 12th April 2022 commencing at 10am.
There being no further business the meeting closed at 12.10pm.

Signed Chairperson: PE. Hayward

Date: 13/04/2022