



MEETING MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES
MANUKAU 2010 INC.

HELD ON

Monday 18 January 2021 (commenced at 1.10pm.)

Present: Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Adrienne Tilyard (AT), Ewen McIntyre (EM).

Apologies: Nil

Minutes of previous monthly Board meeting:

The minutes of the meeting held 15 December 2020 were approved as true and correct.

Moved: (EM), 2nd: (PH), Unanimous

Matters arising from the previous meeting:

Of the matters referenced as action required (13), eleven have been addressed. The remaining two; Rep team for Nationals and Update BCM bank signatories, are work in progress.

Etiquette:

A BCM Etiquette document has been agreed to and will be incorporated into future handbooks and put on the BCM web-page. A copy of the document to be sent to Clubs for their distribution to members.

Action: (MK) to prepare and issue document.

Board Vacancy:

It was agreed to put 'on hold' actively seeking a suitable candidate to fill the Board vacancy as we are already well into the playing season.

Chairperson's Report:

The implementation of new administration processes such as the "Annual Administration Timeline" will prove very beneficial.

It was very pleasing to see a number of BCM players playing in the recent Nationals and some going on to qualify for the knock-out phase.

President's Report:

There were no BCM events or programme activities over the Christmas / New Year period.

Correspondence Inwards:

- Information from Bowls NZ on; Quadrangular tournament, the Nationals events
- Buckland Bowls 100 year anniversary planning
- BNZGA newsletter
- Email from B Dix
- Email from Papakura Bowling Club

Correspondence Outwards:

- To BCM clubs; markers required for Nationals, minutes of the November Board meeting, reminder that only full playing members to play in club tournament events, membership data returns.

- To BCM delegates; minutes of the November Board meeting.
- Auckland Bowls; clarification of administration and accounting systems.
- Bowls NZ; amended BCM conditions of play for events.

Moved: (AT), 2nd: (PH), Unanimous

Financial Report:

The majority of the clubs have paid their annual membership levy. The Bowls NZ administration service contract is due to be paid in January.

The current balances of the BCM bank accounts, invoices/accounts to pay and income received were tabled and approved.

Report to be accepted.

Moved: (PH), 2nd: (JL), Unanimous

A revised "Events Summary Analysis" has been developed and implemented to make tracking of event costs and income easier.

Reps Report:

Women's Prem. 1 team to play 23 January in Mangawhai against Auckland & North Auckland. BCM cost of transport [bus] to be \$280.

Propose BCM pay \$280 cost for bus hireage.

Moved: (JL), 2nd: (PH), Unanimous

Prem. 2 Men's and Women's teams scheduled to play in Thames 21 February.

Prem. 1 and 1-5 teams scheduled to play in Te Aroha 20/21 February.

14 February event against Waikato has been cancelled.

In the Prem. 1 Men's and Women's teams, there have been some team changes.

Organising the teams to represent BCM at the National's team event in Wellington [March] is progressing; to contact Auckland Bowls regards clarification of travel bookings. Van hireage \$602.83. To confirm accommodation. Team members to pay a contribution to the cost of attending.

**Action: (JL) to coordinate all team arrangements and contact Auckland Bowls regarding the air travel bookings.
(PH) to try to obtain vouchers to offset the food costs.**

An inventory of all BCM uniforms is currently being compiled.

Action: (JL) to enter stock details on the BCM register.

Events Report:

BCM is trying to organise a Quadrangular tournament at the end of the season for the winners of the Year 1-5 recent Bowls 3Five tournament.

Action: (JL) to make regional enquiries.

Over 60's singles and pairs Ch. of Ch. arrangements are proceeding. Scheduled for Tuesday 23 March and Tuesday 30 March. To clarify arrangements with Buckland and Patumahoe.

Action: (EM) coordinating arrangements.

Greens Report:

The annual greens judging for the Centre took place 14/15 December. Results to be announced at the annual Greenkeepers tournament on 12 February at Papakura.

BCM Open Fours are scheduled for Buckland 6/7 March.

Preliminary discussions held with Buckland to hold the BCM Ch. of Ch. scheduled for May 1/2 and May 8/9.

Applications Coordinator's Report:

Application for funds made to Aktive was unsuccessful.

Intend to make two applications in Jan/Feb for funds [administration and van hire]

Action: (EM) to make applications.

The possibility of sponsorship for Ch. of Ch. events was raised.

Action (EM) to make further enquiries.

General Business:

- a. Training of new umpires: Several players have expressed interest in undertaking training to become a qualified umpire. Clarks Beach Bowling Club is coordinating those interested.
- b. The B Dix email and resulting correspondence with the Papakura Bowling Club was discussed "in committee".
- c. Trophies: A number of old BCM trophies held in storage at the Pukekohe Bowling Club were collected. To be assessed for suitability for future events. Those surplus to requirements or unrepairable may be disposed of.

Action: (EM) to assess each trophy to determine suitability.

- d. Updating Bank Signatories: M Kamphorst to be added as a Bank Signatory to replace S Clifton.

Action: (AT) to update.

- e. BCM awards: It was advised that previous Centre Handbooks contained details of the points awarded to find the 'Player of the Year'. This is to be included in future handbooks.

Action: (JL) to include in the next Handbook issue.

As the eligibility for gold stars is historic, the Board to review which events qualify. Currently the purchasing of BCM Gold Stars are from an Auckland City source. Agreed to try and source it locally.

Action: (PH) to forward summary of events for Board discussion and explore local sources for gold stars.

- f. Historical BCM information: Auckland Bowls have been BCM's principle administrator and secretary for the past 10 years (up until 2020), with records held by them. A meeting to be arranged with Auckland Bowls to discuss access/storage of historic BCM records.

Action: (PH, JL) to set up meeting with Auckland Bowls to discuss.

- g. Champion of Champion Events: It was discussed that although the event will be late in the season there is a preference to play the events on grass surfaces.

Action: (EM) to make enquiries at suitable clubs.

Next Board meeting:

To be held Monday 15 February 2021 at 1.30pm.
There being no further business the meeting closed at 3.38pm.

PE. Hayward.

Signed Chairperson: _____

Date: 24/02/2021_____