

MEETING MINUTES OF THE BOARD OF MANAGEMENT OF BOWLS COUNTIES MANUKAU 2010 INC.
HELD ON
Tuesday 15 December 2020

Present: Pauline Hayward (PH), Jan Larsen (JL), Mark Kamphorst (MK), Adrienne Tilyard (AT), Ewen McIntyre (EM).

Apologies: Nil

Minutes of previous monthly Board meeting [held 17 November 2020]:

The minutes of the meeting held 17 November 2020 were approved as true and correct.

Moved: (JL), 2nd: (PH), Unanimous

Matters arising from the previous meeting:

Matters addressed under general business.

Minutes of Special Board Meeting [held 7 December 2020]:

Re the resignation of the BCM Secretary and appointment of new secretary.
The minutes of the meeting held were approved as true and correct.

Moved: (MK), 2nd: (JL), Unanimous

Matters arising from the previous meeting:

Notification to clubs and other institutions actioned.

Correspondence Inwards:

- Information from Bowls NZ on: Transgender Policy, Sky TV offer, commencement of the 2020 Membership Census, National Singles and Pairs Tournaments entries now on the Bowls NZ website, National Intercentre Tournament, National Interclub Sevens and entry advice.
- From L Eagleton regarding Prem. 2 Women's Rep team.

Moved: (MK), 2nd: (AT), Unanimous

Correspondence Outwards:

- Notification of new BCM Secretary.
- Notification to BCM Clubs of Bowls NZ National Singles and Pairs Tournament entries on the Bowls NZ website.

Moved: (JL), 2nd: (AT), Unanimous

Financial Report:

The balances of BCM bank accounts as at 15 December tabled and are in line with the current budget.

The accounts to pay and income received were tabled and approved.

Report to be accepted.

Moved: (AT), 2nd: (JL), Unanimous

The use of the "Events Summary Analysis" of each BCM event is proving useful in establishing the values of each event. As a result of the events income and the timely club levies the BCM cash-flow appears to be in good shape to meet expected expenditure over the coming months.

Action: (MK) to update Cash Flow Analysis summary.

General Business:

- a. Report on rep teams recent visit to Katikati to play in the quadrangular tournaments. 1-5 yr. men's and women's teams finished 3rd o/all for the Geddes Trophy. Prem. 1 men's and women's teams finished 1st o/all for the Kaimai Trophy.
To name the men's and women's rep teams in late February 2021 for the Nationals.
Action: (JL) to coordinate and advise teams.
- b. Greens for championship play: Some concerns expressed on the standard of some of the greens used for recent BCM tournaments. While every effort is made to select suitable venues, playing conditions do change at the various clubs used to host the BCM tournaments.
- c. Concerns were received regarding the lack of etiquette and noncompliance of uniforms at recent BCM tournaments. No reference to etiquette in Conditions of Play (COP).
Action: (PH) to inquire at Bowls NZ as to any etiquette guidelines.
Action: Board members to speak to offending players if they observe noncompliance issues.
- d. Agreed to apply for available grants to offset some significant expenditure concerning BCM administration and representative costs at the upcoming Nationals.
Action: (EM) to make application(s).
- e. Meeting with Auckland Bowls and Bowls NZ on 2 December to discuss the 'XERO' accounting system and administration services. The meeting contents were discussed and it was agreed that BCM would not use XERO or have any ongoing accounting relationship with Auckland Bowls after 30 November 2020 other than the 'info line' arrangement.
Action: (MK) to respond and advise Auckland Bowls of BCM's decision.
Action: (AT) to remove S Clifton as a signatory.
- f. BCM trophies: BCM were advised that a number of BCM trophies are currently being held at Pukekohe Cosmopolitan Bowling Club.
Action: (AT) to locate and assess trophies.
- g. In preparation for the 2021/22 season, it was agreed to have a planning meeting in or around May 2021. To primarily focus on the BCM events for the coming season. To also discuss planning of the 2021/22 representative teams and holding a "muster" of those interested in representative playing.
Moved (EM), 2nd (PH), Unanimous
- h. It was reported back that the recently held Bowls3Five Open tournament format and changes were very successful and well received by players. Winners of the Open go on to represent the region at a further tournament of regional winners. The President to make some enquiries for possible further matches for the winners of the 'Junior' event. The question was asked, does the event qualify for a 'Gold' star?
Action: (PH) to enquire further on this matter.
- i. It has come to the Board's attention that at some club Open tournaments, some players are not full playing members of clubs. Clubs need to ensure that this does not occur.

Action: (MK) to write to clubs on this matter.

- j. Discussed a proposal to amend the 'Special Conditions of Play' for all future BCM tournaments to include reference to H & S and also some specific requirements for "drive" deliveries.

Moved (MK), 2nd (JL), Unanimous.

- k. Received a request for the Prem.2 women's team to be kitted with new uniforms rather than uniforms from the existing uniform stock. The matter was discussed and it was decided to issue uniforms from existing stock on this occasion.

Action: (MK) to respond with the Board's decision on this matter.

- l. Over 60's singles & pairs C of C for the 2020/21 season. As a result of club feedback, there is enough interest to hold an 'Over 60's singles and pairs Champion of Champion event this season. Proposed dates are; Tuesday 23 March and Tuesday 30 March 2021. Clubs to be formally advised.

Action: (MK) to advise clubs.

- m. Board vacancy; It was agreed to consider suitable candidates to fill a recent board vacancy to ensure that there is a full complement of board members.

Action: (PH), (JL) to assess for further Board discussion.

Next Board meeting:

To be held Monday 18 January 2021.

There being no further business the meeting closed at 8.25pm.

Signed Chairperson: _____

Date: _____